



24 Cathedral Road / Heol y Gadeirlan
Cardiff / Caerdydd
CF11 9LJ
Tel / Ffôn: 029 20 320500
Fax / Ffacs: 029 20 320600
Email / Epost: wales@wao.gov.uk
www.wao.gov.uk

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Date 3 Sept 2015

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Dear Committee Members

**Cardiff Port Health Authority Annual Return for the year ended 31
March 2015**

The Auditor is responsible for providing an opinion:

- on whether the information contained in the Joint Committee's Annual Return for the year ended 31 March 2015 is in accordance with the Auditor General for Wales' requirements; and
- if any matters have come to the Auditor's attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

We received the draft Annual Return for the financial year ended 31 March 2015 in line with the agreed deadline, and have now completed our audit work. We are reporting to you the issues arising from our work.

Audit certificate and opinion

It is our intention to issue an unqualified certificate and report for the year ended 31 March 2015 and there are no matters in respect of the opinion which we wish to draw to your attention.

Qualification issues

There are no qualification issues to report.

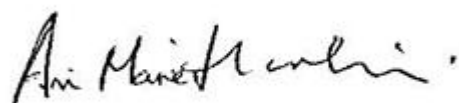
Misstatements in the Statement of Accounts

There were no misstatements found in Section 1: the Statement of Accounts.

Other matters not affecting our opinion

We wish to draw the following matter, not affecting our opinion, to the attention of the Port Health Authority. The 2014-15 operational plan approved by the Public Protection Committee included the 2013-14 budget rather than the 2014-15 budget. This issue has been discussed with officers and agreed that the budget reporting and approval process needs to improve to ensure such a mistake does not occur in future.

Yours sincerely

A handwritten signature in black ink, appearing to read "Ann-Marie Harkin". The signature is written in a cursive, flowing style.

Engagement Director

Ann-Marie Harkin